

**TOWN OF STRATFORD
BOOTHE MEMORIAL PARK COMMISSION
REGULAR MEETING MINUTES**

May 14, 2008

The Boothe Memorial Park Commission of the Town of Stratford conducted a Regular Meeting on Wednesday, May 14, 2008, at 7:30 p.m. in the Main Level Meeting Room of the Coliseum Building on the grounds of Boothe Memorial Park, Main Street, Stratford CT, pursuant to notice duly given and posted.

Call to Order: The meeting was called to order at 7:55 p.m.

Presiding: Chairman Stephanie Philips

Commissioners in Attendance: J. Brazzell, R. Brown, B. Burton, S. Voccola, Councilman T. Moore

Commissioners & Others Absent: B. Daponte, A. Scala, Councilman A. Wanamaker, A. Thorpe (SARC), P. Handy (Parks Dept.)

Others in Attendance: P. DeVitto (BMRS), M. Holden (BMAS), D. Arruzza (SARC)

1. **Approval of Minutes:** The minutes of the 4/9/08 Regular Meeting were approved on a motion by R. Brown and seconded by S. Voccola.
2. **Financial Report:** Chairman Philips reported on the following: (a) Balance Sheet as of 5/14/08 and Profit & Loss statement through June 2008; (b) Information on the Grant Application for the “Oldest Homestead in America” and bond funding; (c) The Town’s interim grants writer contacted Chairman Philips regarding a federal grant entitled “Save America’s Treasures” with funds available between \$125,000 - \$700,000 with a cash match; (d) The Friends of Boothe have expended funds for work performed by N&S Electric totaling \$4766. BMPC had already budgeted and approved \$2,000 toward electrical work. After discussion, a **Motion was made by S. Voccola to consider the approval by BMPC to reimburse The Friends of Boothe an additional \$2766; seconded by R. Brown and passed unanimously.**
3. **Parks Department Report:** P. Handy absent; Chairman Philips reported that purchase orders are still in progress regarding work to be done; there is now a steady on-site caretaker who works Wednesday through Saturday from 3pm to 1am.
4. **Old Business:** (i) Kitchen Renovations – tabled; (ii) Pumpkin Festival ’08 – vendor contracts are being finalized; (iii) May Opening Day – The Friends of Boothe and other volunteers are working on this event; (iv) Website – S. Voccola reported that she has been working with a technician on the start-up (\$2,000 fee) and targeting for 9/08 and the cost for a non-town domain will be researched; (v) NHSO Concert – location has been scoped out, funds required from BMPC being explored with the Arts Commission (BMPC will assist with volunteers and possible fundraising).

5. **Volunteer Reports:** (a) Rose Garden – J. Brazzell reported there will be tours on Opening Day, volunteer demonstration about roses (80 new plantings in the Garden), and we have been voted “Best Volunteer Rose Garden in the USA”. (b) BMAS – M. Holden reported there will be talks & demonstrations on Opening Day; addressed issue of new member being told by Parks Dept. employee that he could not set up telescope after Park closes at dusk – will be discussed with Parks Dept.
6. **Commissioners’ Reports:** None at this time.
7. **New Business:** None at this time.
8. **Adjournment:** There being no further business to discuss, the meeting adjourned at 8:35 p.m. on a motion by R. Brown and seconded by T. Moore.

Respectfully submitted,

Debbie Gallo
Recording Secretary