

**TOWN OF STRATFORD
BOOTHE MEMORIAL PARK COMMISSION
SPECIAL MEETING MINUTES**

MaY 20, 2009

The Boothe Memorial Park Commission of the Town of Stratford conducted a Special Meeting on Wednesday May 20, 2009 at 7:30 p.m. at Boothe Memorial Park, Main Street, Stratford CT, pursuant to notice duly given and posted.

Call to Order: The meeting was called to order at 7:34 p.m.

Presiding: Chairman Stephanie Philips

Commissioners in Attendance: J. Brazzell, R. Brown, B. Burton, Councilman T. Moore, A. Scala

Commissioners & Others Absent: B.Daponte, S. Voccola, Councilperson A. Wanamaker

Others in Attendance: P. Handy (Parks Dept.), P. DeVitto (BMRS), M. Holden (BMAS), Frank Kecko (Rose Garden volunteer)

1. **Approval of Minutes**: The minutes of the 3/31/09 Special Meeting were approved on a motion by R. Brown and seconded by A. Scala.
2. **Financial Report**: Chairman Philips distributed 5/19/09 Balance Sheet and Profit & Loss Report; brief review and discussion followed.
3. **Ongoing Business**:
 - a) Kitchen Renovations – Chairman Philips previously distributed information regarding the lowest bid from Restaurant Equipment Paradise, Inc. of East Hartford for the Coliseum Kitchen stove and fire suppression system at \$17,402. After brief discussion, a **Motion was made by R. Brown to accept the bid of Restaurant Equipment Paradise, Inc. in the amount of \$17,402 for the Coliseum Kitchen stove and fire suppression system; seconded by A. Scala and passed unanimously.**
 - b) Pumpkin Festival '09 – no discussion at this time, table to next meeting.
 - c) Website updates – no discussion at this time, table to next meeting.
 - d) Park Rental Applications – no discussion at this time, table to next meeting.
 - e) Boothe Park Signage – Chairman Philips reported that only one bid was received from ABC Signs and 3 are required. P. Handy reported that the Public Works Department would be able to make the required signs and install them. After brief discussion, a **Motion was made by R. Brown to approve the allocation of \$2,000.00 from BMPC's budget for signs to be made and installed by the Public Works Department, seconded by A. Scala and passed unanimously.**
4. **Volunteers Reports**:
 - a) Boothe Memorial Railway Society – P. DeVitto reported that everything is good at the Museum and that there is a birthday party scheduled.

b) Boothe Memorial Astronomical Society – M. Holden reported that the telescope is functional and some new issues are to be addressed; they are ordering a jack stand for which funds were previously allocated; visitors continue including scout troops and students from Milford.

c) Rose Garden – F. Kecko reported that half the garden has dead plantings; will be working on putting in 90 new plants.

5. **New Business:**

a) Boothe Park Plantings – Chairman Philips reported that the town has not signed a contract that will enable Boothe Park to have seasonal help for plantings this year. Discussion followed re purchasing plants & mulch for several plants beds from BMPC's budget and soliciting volunteers for the planting. **Motion by A. Scala to approve the purchase of plants and mulch with funds from BMPC's budget and solicit volunteers for the planting, seconded by R. Brown and passed unanimously.**

b) Recreation Department Carnival – Chairman Philips reported that the Recreation Department has requested use of Boothe Park for their annual playground camp carnival since their usual location at Longbrook Park is not available this year due to renovations. The carnival games are all created by the children from the playground camps, plus some activities using Inflatables. After brief discussion, a **Motion was made by J. Brazzell to allow the Recreation Department to hold their annual youth carnival on the grounds at Boothe Park on 8/5/09 (with rain date of 8/6/09), seconded by R. Brown and passed unanimously.**

6. **Adjournment:** There being no further business to discuss, the meeting adjourned at 8:00 p.m. on a motion by R. Brown and seconded by A. Scala.

Respectfully submitted,

Debbie Gallo
Recording Secretary